

**BOARD OF
COMMISSIONERS
PUBLIC HEARING AND
REGULAR MEETING
MAY 20, 2024
5:00 PM**



**R. Jay Foster Hall of
Justice - Womack
Building**

-
1. Public Hearing
 - A. Call to Order the Public Hearing - Chairman Yoder. The purpose of the public hearing is to take public comment on the proposed new road names, Anderson Drive and Fireside Trail. The public hearing was properly advertised in the Tryon Daily Bulletin.
 - B. Citizen Comments.
 - C. Commissioner Comments.
 - D. Adjourn Public Hearing.
 2. Call to Order - Chairman Yoder.
 3. Invocation - Commissioner Moore.
 4. Pledge of Allegiance - Chairman Yoder.
 5. Approval of Agenda
 - A. Items may be added or removed at this time.
Motion to approve the agenda as presented or amended.
 6. Consent Agenda - Motion to approve the consent agenda.
 - A. Approval of May 6, 2024 Regular Meeting Minutes.
 - B. Approval of May 13, 2024 Special Meeting Minutes.
 - C. Sheriffs Department Monthly Activity Report for April 2024.
Motion to approve the Consent Agenda.
 7. Citizen Comments on Non-Agenda Items.
 8. Polk County Schools - Brandon Schweitzer, Ed. D., Director of Operations.
 - A. Needs-Based Public School Capital Fund (NBPSCF) Request - Eighth payment on the Tryon Elementary PreK Addition Project.**
Motion to approve the Distribution Request.
 9. Emergency Medical Services (EMS) Week Proclamation - Michael Crater, EMS Director.
Motion to adopt the Proclamation.

10. New Polk County Road Names - Anderson Drive (off Howard Gap Rd. Saluda Township) and Fireside Trail (off PVT RD Misery Ridge Trail White Oak Township) - Melissa O'Loughlin, Tax Administrator.

Motion to approve the road names as presented.

11. Citizen Comments on Agenda Items.

12. Volunteer Board Applications

- A. Applications for Consideration: Ann Bezner - Mental Health Advisory Board, Aaron Greene - Mental Health Advisory Board.

Motion to approve the applicants as presented.

13. Commissioner Comments.

14. Adjournment

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

May 20, 2024 Regular Meeting

Agenda Item#: A.

ATTACHMENTS:

Description	Type	Upload Date
Public Hearing Notice	Cover Memo	5/15/2024



NOTICE OF PUBLIC HEARING

Notice is hereby given that at 5:00 p.m., on Monday, May 20, 2024, in the R. Jay Foster Hall of Justice, Womack Building, 40 Courthouse Street, Columbus, NC 28722, the Polk County Board of Commissioners will hold a public hearing to receive citizen input on the following list of proposed road names to be adopted in Polk County:

Anderson Drive (Off SR1122 Howard Gap Rd)
Fireside Trail (Off PVT Rd Misery Ridge Trail)

Township: Saluda
Township: White Oak

For additional information about this Public Hearing, contact the County Manager's office, at (828) 894-3301.

Kristy A. Tipton
Clerk to the Board of Commissioners

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

May 20, 2024 Regular Meeting

Agenda Item#: A.

Suggested Motion:

Motion to approve the agenda as presented or amended.

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

May 20, 2024 Regular Meeting

Agenda Item#: A.

ATTACHMENTS:

Description	Type	Upload Date
Draft Minutes	Cover Memo	5/14/2024

POLK COUNTY BOARD OF COMMISSIONERS
Regular Meeting
May 6, 2024 - 5:00 PM
R. Jay Foster Hall of Justice - Womack Building
Columbus, NC
MINUTES

PRESENT: Chairman Yoder, Commissioner Beiler, Commissioner Moore, and Commissioner Overholt. Also in attendance were County Manager Pittman, County Attorney Berg and Clerk to the Board Tipton. Absent: Vice-Chairman Melton.

1. Call to Order - Chairman Yoder.
2. Invocation - Commissioner Beiler.
3. Pledge of Allegiance - Commissioner Moore.
4. Approval of Agenda

A. Items may be added or removed at this time.

Commissioner Moore requested an agenda item be added for the Sheriff's Department Generator Project Budget Amendment.

Commissioner Beiler moved to add the requested item as Agenda Item 8, seconded by Commissioner Overholt and the motion carried unanimously.
Absent: Melton

Commissioner Moore moved to approve the agenda as amended, seconded by Commissioner Overholt and the motion carried unanimously.
Absent: Melton

5. Consent Agenda - Motion to approve the Consent Agenda.
 - A. Approval of April 15, 2024 Regular Meeting Minutes.
 - B. Juvenile Crime Prevention Council (JCPC) Amended By Laws.
 - C. Tax Refund Request in the amount of \$2,779.49.
 - D. Sheriffs Department Monthly Activity Report for March 2024.
 - E. VAYA Health Quarterly Financial Reports for the period ending March 31, 2024.
 - F. Schedule a public hearing for proposed new road names to be considered on Monday, May 20, 2024 at 5:00 pm in the R. Jay Foster Hall of Justice.

Commissioner Overholt moved to approve the consent agenda, seconded by Commissioner Moore and the motion carried unanimously.
Absent: Melton

6. Citizen Comments on Agenda Items.

There were none.

7. Panic Button Software Discussion - Bruce Yelton, IT Director.

Bruce Yelton, IT Director, presented a quote from Single Wire Solutions for new security software. He highlighted the limitations of the current system, which only function in specific areas with limited capabilities. In contrast, the proposed Single Wire software would extend coverage to all county offices and allow users to specify the type of emergency, ensuring an appropriate response. Additionally, Yelton mentioned that the software would seamlessly integrate with the existing phone systems, eliminating the need for more equipment.

Commissioner Overholt moved to approve the budget amendment in the amount of \$13,249, seconded by Commissioner Moore and the motion carried unanimously.
Absent: Melton

8. Sheriff's Department Generator Project - Manager Pittman.

Manager Pittman said due to new code enforcement regulations through Department of Health and Human Services (DHHS), some interfaces between the generator and the building need to be adapted in order to complete the install.

Commissioner Overholt moved to approve the budget amendment in the amount of \$133,000, seconded by Commissioner Beiler and the motion .
Absent: Melton

9. Tax Assessor Vehicle Purchase Request - Melissa O'Loughlin, Tax Administrator.

Melissa O'Loughlin made a request to replace the 2001 Ford Ranger for the Tax Department. She said they received two quotes and requested to accept the lowest bid which was from Stott's Ford.

Commissioner Moore moved to approve the Budget Amendment in the amount of \$38,796, seconded by Commissioner Overholt and the motion carried unanimously.
Absent: Melton

10. Citizen Comments on Non-Agenda Items.

There was one comment on non-agenda items.

11. Volunteer Board Application(s)

- A. Application for Consideration: Yanet Cisneros - Juvenile Crime Prevention Council (JCPC).

Commissioner Moore moved to approve the applicant as presented, seconded by Commissioner Overholt and the motion carried unanimously.

Absent: Melton

12. Commissioner Comments

The Commissioners collectively thanked those in attendance.

13. Closed Session

- A. Commissioner Beiler moved to go into closed session for the purpose of attorney-client privilege, contract negotiation, and personnel, seconded by Commissioner Moore and the motion carried unanimously. Absent: Melton.

- B. Commissioner Moore moved to return to open session, seconded by Commissioner Beiler and the motion carried unanimously. Absent: Melton

14. Adjournment

Commissioner Overholt moved to adjourn, seconded by Commissioner Moore and the motion carried unanimously.

Absent: Melton

Attest:

POLK COUNTY BOARD OF
COMMISSIONERS

Kristy A Tipton
Clerk to the Board

Myron Yoder
Chairman

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

May 20, 2024 Regular Meeting

Agenda Item#: B.

ATTACHMENTS:

Description	Type	Upload Date
Draft Minutes	Cover Memo	5/14/2024

POLK COUNTY BOARD OF COMMISSIONERS
Special Meeting
May 13, 2024 - 9:00 AM
R. Jay Foster Hall of Justice - Womack Building
Columbus, NC
MINUTES

PRESENT: Chairman Yoder, Commissioner Beiler, Commissioner Moore, and Commissioner Overholt. Also in attendance were County Manager Pittman, Clerk to the Board Tipton, media, and citizens. Vice-Chairman Melton and Attorney Berg were absent.

1. Call to Order - Chairman Yoder.
2. Invocation - Chairman Yoder.
3. Pledge of Allegiance - Commissioner Beiler.
4. Approval of Agenda - Motion needed to approve the agenda.

Commissioner Moore moved to approve the agenda as presented, seconded by Commissioner Beiler and the motion carried unanimously.
Absent: Melton

5. Agenda Item(s)

A. Presentation of FY 2024/25 Balanced Budget – Manager Pittman.

Manager Pittman presented the FY 24/25 balanced budget to the Commissioners. He stated the budget prep this year was a collaborative effort by all staff and he gave a special thanks to the finance department and all department heads.

B. Schedule Public Hearing to receive citizen comment on the FY 2024/25 Budget on Monday, June 3, 2024 at 5:00 pm in the R. Jay Foster Hall of Justice in the Womack Building located in Columbus, NC.

Commissioner Overholt moved to schedule the public hearing for Monday, June 3, 2024 at 5:00 pm, seconded by Commissioner Moore and the motion carried unanimously.
Absent: Melton

6. Commissioner Comments.

The Commissioners collectively thanked those in attendance.

7. Adjournment

Commissioner Moore moved to adjourn, seconded by Commissioner Beiler and the motion carried unanimously.

Absent: Melton

Attest:

POLK COUNTY BOARD OF
COMMISSIONERS

Kristy A Tipton
Clerk to the Board

Myron Yoder
Chairman

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

May 20, 2024 Regular Meeting

Agenda Item#: C.

ATTACHMENTS:

Description	Type	Upload Date
Activity Report	Cover Memo	5/14/2024

Suggested Motion:

Motion to approve the Consent Agenda.



Activity Report - April 2024

<i>CALLS FOR SERVICE</i>				
Alarms (Residential/Commercial)	20		Harassment/Stalking	5
Animal Complaint/Livestock	105		Intoxicated Person Report/Driver	5
Armed Person	3		Involuntary Commitment/Mental Subject	8
Assault/Abuse	5		Juvenile Complaint	5
Assist FD/EMS/Rescue	7		Larceny Report/Shoplifting	4
Assist Law Enforcement Agency	26		911 Follow Up/Hang up	16
Assist Motorist/Public	25		Property Damage/Hit & Run	2
Assist Other/Outside Agency	6		Shots Fired (Report/Complaint)	7
Breaking & Entering	4		Special Activity/Event	13
Citizen Contact/Call by Phone	66		Stolen Vehicle	2
Civil Related/Custody Dispute	10		Suicide (Threat/Attempt/Report)	1
Communicating Threats	10		Suspicious Activity (Person/Vehicle)	86
Disturbance/Dispute/Fight	16		Traffic Control/C&R Driver	75
Domestic Related	9		Trespassing	12
Drug Related	3		Vandalism	2
Escort (Funeral/Public)	2		Vehicle Pursuit	1
Follow-Up Investigation	7		Warrant/Process Service/Search Warrant	115
Fraud/Forgery Report	6		Welfare Check	21

<i>ANIMAL CONTROL</i>	
Animals Picked Up*	47
Bite Report	5
*34 Dogs, 12 Cats, 1 Wildlife	

<i>LOBBY</i>	
Fingerprinting	47
Telephone Calls	412
In Person	486

<i>ARRESTS</i>	
Misdemeanor	27
Felony	17

<i>OTHER</i>	
Weapons Seized	18
Traffic Stops	245
Citations Issued	104
Charges by Citation	141
Checkpoint	17

<i>CIVIL</i>	
Civil Summons & Complaint	10
Domestic Protection Order	5
Order to Appear/Show Cause-Child Support	2
Other	19
<i>TOTAL</i>	36

<i>SECURITY CHECKS</i>	
Residence	267
Business	1367
Church	370
School	127
<i>TOTAL</i>	2131

<i>DETENTION CENTER</i>	
Inmates Admitted	77

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

May 20, 2024 Regular Meeting

Agenda Item#: 8.

ATTACHMENTS:

Description	Type	Upload Date
NBPSCF	Cover Memo	5/14/2024

Suggested Motion:

A. Needs-Based Public School Capital Fund (NBPSCF) Request - Eighth payment on the Tryon Elementary PreK Addition Project.

Motion to approve the Distribution Request.

**DISTRIBUTION REQUEST
NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**
Date of Request: 5/9/24

DPI USE ONLY

Approved:

Date:

County: Polk

Address: 40 Courthouse St., PO Box 308 Columbus, NC 28722

LEA: Polk County Schools (750)

Address: 125 East Mills St., Columbus, NC 28722

Contact Person: Brandon Schweitzer

Title: Director of Operations

Phone: 828-894-1023

Email: bschweitzer@polkschools.org

Project Title: Tryon Elementary PreK Expansion

Project Address: 100 School Pl., Tryon, NC 28782

The Needs-Based Public School Capital Fund is governed by Article 38B of GS 115C-546. The purpose of the NBPSCF is to assist counties with their critical public school building capital needs. Grant funds may be used for construction of new public school buildings, as well as additions, repairs, and renovations to existing public school buildings. Grant funds cannot be used for real property acquisition, or for capital improvements to administrative buildings. Grant funds may be utilized for a lease agreement per GS 115C-546.13. **Do Not use this Distribution Request Form for lease payments.**

Total Project Costs (per signed agreement)	State Grant		Local Match		Total
Planning / Design	\$	+	\$	=	\$
Construction	\$ 1,300,000.00	+	\$ 65,000.00	=	\$ 1,365,000.00
Other	\$	+	\$	=	\$
Total	\$ 1,300,000.00	+	\$ 65,000.00	=	\$ 1,365,000.00

Design Firm: Pinnacle Architecture

Date of Design Contract: 10/10/2022

Bid Date (☒ actual ☐ estimated): 4/6/2022

General Contractor: Champion Construction

Date of Construction Contract: 3/14/2023

Construction Start Date (☒ actual ☐ estimated): 5/1/2023

Completion Date (☐ actual ☒ estimated): 1/31/2024

Local Matching Fund Requirement: 1:1 | 1:3 ---- or ---- 0% | ☒ 5% | 15% | 25% | 35%

Source(s) of matching funds: Local Capital Funding

Project Costs (as of date): \$702,858.91	State Grant		Local Match		Total
Planning / Design	\$ 173,572.94	+	\$ 9,135.42	=	\$ 182,708.36
Construction	\$ 630,287.77	+	\$ 55,061.57	=	\$ 685,349.36
Other	\$	+	\$	=	\$
Total	\$ 803,860.71	+	\$ 64,196.99	=	\$ 868,057.72

Grant Funds Requested	All Prior Requests		This Request		Total
Planning / Design	\$ 173,572.94	+	\$ 0	=	\$ 173,572.94
Construction	\$ 630,287.77	+	\$ 382,510.71	=	\$ 1,012,798.48
Other	\$ 0	+	\$ 0	=	\$
Total	\$ 803,860.71	+	\$ 382,510.71	=	\$ 1,186,371.42

Supporting Documentation: *At DPI's request, submit documentation to DPI substantiating project expenditures identified here.*

Reporting Requirements

We, the undersigned, agree to submit a report describing the progress of this project, including State and Local amounts expended, as follows: 1) with each distribution request; 2) annually on or before April 1 of each year; and 3) within 90 days following completion of the project (final payment). We certify that the project herein described is within the parameters set forth in Article 38B of GS 115C-546, and that all the required local funding is available and designated as a Local Match for this project. We certify that Local Matching Funds are derived from non-State and non-Federal funds and will be expended along with Needs-Based Grand funds as the project progresses.

(Signature - Chair, County Commissioners)

(Date)

(Signature - Chair, Board of Education)

(Date)

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

May 20, 2024 Regular Meeting

Agenda Item#: 9.

ATTACHMENTS:

Description	Type	Upload Date
Proclamation	Cover Memo	5/14/2024

Suggested Motion:

Motion to adopt the Proclamation.

EMS Week Proclamation

WHEREAS, emergency medical services is a vital public service; and WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

THEREFORE, I, Myron Yoder, Chairman of the Polk County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 19 - 25, 2024, as EMERGENCY MEDICAL SERVICES WEEK. The 50th Anniversary of EMS Week theme is EMS WEEK: Honoring Our Past, Forging Our Future. I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

Adopted this _____ day of _____. 2024.

ATTEST:

POLK COUNTY BOARD OF
COMMISSIONERS

Kristy Tipton
Clerk to the Board

Myron Yoder
Chairman

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

May 20, 2024 Regular Meeting

Agenda Item#: 10.

ATTACHMENTS:

Description	Type	Upload Date
Road Naming Info	Cover Memo	5/10/2024

Suggested Motion:

Motion to approve the road names as presented.

Memorandum

To: Polk County Board of Commissioners

From: Joanna Martinez E911 Addressing Coordinator

Date: April 17, 2024

Re: New Road Names: Anderson Drive & Fireside Trail

Anderson Drive is the first choice of three names from the citizen. This is the 3rd structure on driveway.

County selected Anderson Drive for new road name, citizens agreed.

Wheat Creek Outpost Trail is the first choice of three names from citizen. Wheat Creek Outpost Trail is too similar to another road name in the county. Fireside Trail is the citizen's second choice. County recommends the citizens 2nd choice, Fireside Drive. There will be 4 addresses on this driveway.

County selected Fireside Drive for new road name, citizens agreed.

April 17, 2024

Proposed road names to be adopted:

Anderson Drive (Private Road-off SR1122 Howard Gap Rd.)

Township: Saluda

Fireside Trail (Private Road- off PVT RD Misery Ridge Trail)

Township: White Oak

New Road/Driveway Request

List 3 desired choices with reason for each name: (Example: Family name, Favorite Destination)

Note: All 3 choices must be different names, NOT separate suffixes such as Cove, Trail, Way, Lane

1. Anderson Drive
2. N/A keep original addresses
3. N/A keep original addresses

All neighbors **MUST** sign in agreeance with the choices listed above.

Name	Address	Date
------	---------	------

- | | | | |
|----|-------------------------|---------------------------|------------------|
| 1. | <u>Timothy Anderson</u> | <u>5348 Howard Gap Rd</u> | <u>4/12/2024</u> |
| | <u>Timothy Anderson</u> | <u>Saluda NC 28773</u> | |
| 2. | <u>Jim Anderson</u> | <u>5350 Howard Gap Rd</u> | <u>4/12/24</u> |
| | <u>Jim Anderson</u> | <u>Saluda NC</u> | |
| 3. | <u>Heather Pettit</u> | <u>5346 Howard Gap Rd</u> | <u>4/12/24</u> |
| | <u>Heather Pettit</u> | <u>Saluda NC 28773</u> | |

Note: Road names are NOT guaranteed until approved by the Board of Commissioners.

Ordinance Regulating Addressing and Road naming or Re-naming in Polk County, North Carolina upon request.

The below signature does hereby attest that the information in this document is true and correct to the best of their knowledge.

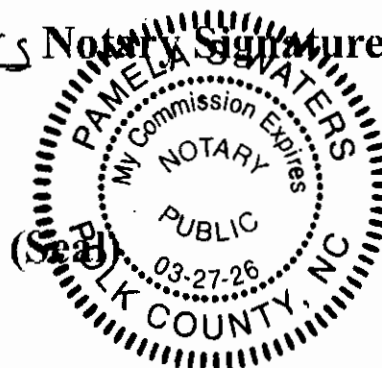
X *[Signature]*
(Signature)

State of North Carolina County of Polk

The foregoing instrument was acknowledged before me this 12th day of April, 2024

Notary printed name Pamela S. Waters Notary Signature
Pamela S. Waters

My Commission Expires: March 27th 2026



MSAG Query/Update

▼ MSAG Query

NO RESULTS WERE FOUND, PLEASE TRY A DIFFERENT QUERY AND CHECK YOUR REGION.

X

Include TN Count in Query Results

MSAG Type: All MSAG Types

Low House #:

High House #:

O/E: All

Dir:

Street: ANDERSON

Community:

County: 149

* State: NC

SR Tandem:

Exchange:

ESN:

Agency ID:

Comments:

Modified By:

Last Modified Date

From:

yyyy-mm-dd

HH

MM

To:

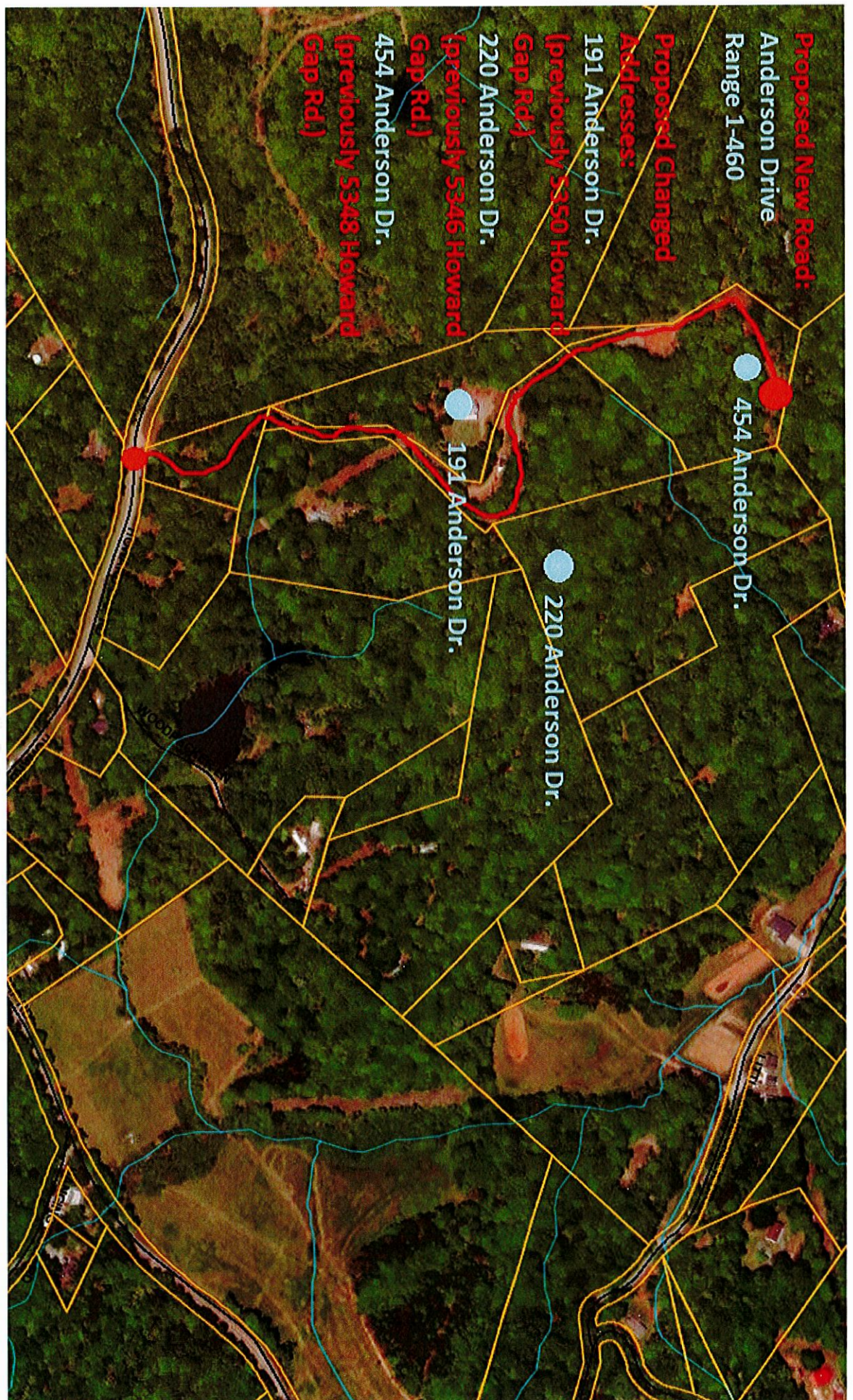
yyyy-mm-dd

HH

MM

Reset

Search



Polk County Tax Department
PO Box 308 Columbus NC 28722
(828)894-8500 Fax (828)894-8430

New Road/Driveway Request

List 3 desired choices with reason for each name: (Example: Family name, Favorite Destination)

Note: All 3 choices must be different names, NOT separate suffixes such as Cove, Trail, Way, Lane

1. Wheat Creek Outpost Trail
2. Fireside Trail
3. Campfire Trail

All neighbors MUST sign in agreeance with the choices listed above.

	Name	Address	Date
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Note: Road names are NOT guaranteed until approved by the Board of Commissioners.

Ordinance Regulating Addressing and Road naming or Re-naming in Polk County, North Carolina upon request.

The below signature does hereby attest that the information in this document is true and correct to the best of their knowledge.

X _____ (Signature)

State of _____ County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____

Notary printed name _____ Notary Signature _____

My Commission Expires: _____

(Seal)

MSAG Query/Update

MSAG Query

NO RESULTS WERE FOUND, PLEASE TRY A DIFFERENT QUERY AND CHECK YOUR REGION.

X

Include TN Count In Query Results

MSAG Type:

All MSAG Types

Low House #:

High House #:

O/E:

All

Dir:

Street:

FIRESIDE TRAIL

Community:

County:

149

* State:

NC

SR Tandem:

Exchange:

ESN:

Agency ID:

Comments:

Modified By:

Last Modified Date

From:

yyyy-mm-dd

HH

:

MM

To:

yyyy-mm-dd

HH

:

MM

Reset

Search

