

**BOARD OF
COMMISSIONERS
BUDGET WORK
SESSION, BUDGET
PUBLIC HEARING,
AND REGULAR
MEETING
JUNE 5, 2023
5:00 PM**



**R. Jay Foster Hall of
Justice - Womack
Building Columbus, NC**

-
1. Budget Work Session
 - A. Call to Order the Budget Work Session - Chairman Melton.
 - B. Budget Discussion
 - C. Adjourn Budget Work Session
 2. Public Hearing on the Proposed Fiscal Year 2023-2024 Budget.
 - A. Call to Order the Public Hearing - Chairman Melton. The purpose of the hearing is to receive public comment on the proposed FY 2023/24 budget. The public hearing was properly advertised. A copy of the County Manager's recommended budget for FY 23/24 is available for review on the County website, www.polknc.org, or in the County Manager's Office located at 40 Courthouse St., Columbus.
 - B. Citizen Comments.
 - C. Adjourn Public Hearing.
 3. Call to Order the Regular Meeting - Chairman Melton.
 4. Invocation - Vice-Chairman Yoder.
 5. Pledge of Allegiance - Commissioner Beiler.
 6. Approval of Agenda
 - A. Items may be added or removed at this time.
 7. Consent Agenda - Motion to approve the Consent Agenda.
 - A. July 2023 - December 2023 Board of Commissioners' Regular Meeting Schedule and Resolution.
 - B. Approval of May 15, 2023 Budget Work Session Minutes.
 - C. Approval of May 15, 2023 Public Hearing and Regular Meeting Minutes.
 - D. Request to schedule Work Session on July 24, 2023 at 5:00 pm for proposed zoning ordinance amendments.
 - E. Tax Refund Request in the amount of \$10,459.89.

- F. Annual NC Department of Transportation (NCDOT) Grant Submission Pre-Application for FY 2025.
- G. Approval of two Budget Amendments - DSS \$70,000 decrease excess budget from group health insurance to purchase two vehicles; Grant Fund - Bulldog \$75,000 reimbursement to County to return to Dept. of Commerce for Bulldog grant.

Motion to approve the Consent Agenda.

- 8. Citizen Comments on Agenda Items.
- 9. Recognition of Governor's Volunteer Service Award Recipients - Ronette Dill, Polk County Schools Grants & Services Coordinator.
- 10. Polk County Veterans Services - Gina Cashion, Veterans Services Officer.
- 11. Resolution in support of a Housing Study for Polk County - Cathy Ruth, Planning/Economic Development Director and Alan Toney, Community & Economic Development Director, Foothills Regional Commission.

Motion to approve the resolution in support of a housing study in Polk County.

- 12. Interlocal Agreement between City of Saluda and Polk County for Fire Safety Services - Bobby Arledge, Emergency Management Director.

Motion to approve the interlocal agreement as presented.

- 13. Citizen Comments on Non-Agenda Items.
- 14. Volunteer Board Application(s)

- A. Applications for Consideration: D. Marche Pittman, Isothermal Community College Board of Trustees. Rick Delfosse - Columbus Fire District Tax Commission.

Motion to approve the applicants as presented.

- 15. Chairman and Commissioner Comments.
- 16. Adjournment

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: B.

ATTACHMENTS:

Description

Type

Upload Date

Recommendations

Cover Memo

5/31/2023

FY23-24 Budget

Manager Recommended Budget: 5/8/2023

Budget is Balanced

BOC Changes - 5/15/23

24 Fund

	FRAC Recommend	BOC Consensus
Mill Spring Fire Department - .035 cents increase FRAC	\$ 0.1104	0.1054 .03 cent increase approved

BOC Changes - 6/5/23

60 Fund

Revenue - NC 911 Funds 60-3258-0000	\$ 1,572	Decrease per state letter (dated 5/24/23)
Revenue - Appropriate Fund Balance 60-3991-0000	\$ (1,572)	Increase to maintain balanced budget

24 Fund

	FRAC Recommend	BOC Consensus
Columbus Fire Department - .015 cent increase FRAC	\$ 0.1100	TBD

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: A.

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: A.

ATTACHMENTS:

Description	Type	Upload Date
Draft Meeting Schedule	Cover Memo	6/1/2023
Draft Meeting Resolution	Cover Memo	6/1/2023



Polk County Board of Commissioners
Regular Meeting Dates
July 2023 – December 2023

MEETING DATE	AGENDA ITEM DEADLINE
*July 24, 2023	Tuesday, July 18, 2023
*August 21, 2023	Tuesday, August 15, 2023
*September 5, 2023	Wednesday, August 30, 2023
September 18, 2023	Tuesday, September 12, 2023
October 2, 2023	Tuesday, September 26, 2023
October 16, 2023	Tuesday, October 10, 2023
November 6, 2023	Tuesday, October 31, 2023
November 20, 2023	Tuesday, November 14, 2023
*December 4, 2023	Tuesday, November 28, 2023

All meetings, unless otherwise specified with an * are held on the first and third Monday of each month at 5:00 pm in the R. Jay Foster Hall of Justice Womack Building Columbus, North Carolina

Whereas, N.C.G.S. 153A-40 provides for a resolution establishing regular meeting dates of the Board of County Commissioners.

Now, therefore, be it resolved that the Polk County Board of Commissioners regularly scheduled meetings will be held at 5:00 P.M. as shown below and that such regular meetings will be held in the Bryant H. Womack Building, 40 Courthouse Street, Columbus, NC in the R. Jay Foster Hall of Justice. Special meetings will be scheduled as needed.

July 24, 2023

August 21, 2023

September 5, 2023

September 18, 2023

October 2, 2023

October 16, 2023

November 6, 2023

November 20, 2023

December 4, 2023

Adopted this the 5th day of June, 2023.

ATTEST:

POLK COUNTY BOARD
OF COMMISSIONERS

Kristy A. Tipton
Clerk to the Board

Tommy W. Melton
Chairman

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: B.

ATTACHMENTS:

Description	Type	Upload Date
Draft Minutes 5.15.23 Work Session	Cover Memo	5/17/2023

POLK COUNTY BOARD OF COMMISSIONERS
Budget Work Session Meeting
May 15, 2023 - 1:00 PM
R. Jay Foster Hall of Justice - Womack Building Columbus, NC
Columbus, NC
MINUTES

PRESENT: Chairman Melton, Commissioner Beiler, Commissioner Moore, and Commissioner Overholt. Also in attendance were County Manager Pittman, Clerk to the Board Tipton, media, and citizens. Absent: Vice-Chairman Yoder and Attorney Berg.

1. Call to Order - Chairman Melton.
2. Scheduled Departments (Tab # 10 , Manager Recommended Budget Detail)

A. Public Schools - Aaron Greene, Superintendent Polk County Schools.

PG 45 Education Public Schools (10 - 5910)

Aaron Greene, Superintendent of Polk County Schools addressed the Board of Commissioners and gave a brief description of the increased operation expenses. Unfunded state mandates, the minimum wage increase, child nutrition operating expenses, and transportation costs were just a few of the areas increased. He said 87% of the schools budget goes to salaries and benefits. Polk County Schools requested an increase to their budget of \$1,105,000 to cover the total net operations increases. Mr. Greens said they have not requested an operation increase in years. They will be conducting a facility needs plan and may come back to the Board for capital expenses. Commissioner Overholt requested regular updates from the schools throughout the year.

B. Isothermal Community College - Margaret H. Annunziata, Ed.D.
President, Isothermal Community College

PG 47 Education - College (10 - 5920)

Dr. Annunziata was unable to attend. Manager Pittman said they have requested \$34,109, \$27,959 of which is for a NC Career Coach position. The plan to use excess in line items for capital expenses at the Polk Campus. It was the consensus of the Board to approve this request.

C. Sheriff's Department - Sheriff Wright.

PG 19 Sheriff (10 - 4310)

PG 20 School Resource Officers (10 - 4311)

PG 21 Jail (10 - 4320)

PG 22 911 Communications (10 - 4325)

PG 24 Animal Control (10 - 4340)

Sheriff Wright said that he has eliminated three positions and plans to use those

funds for current staff for the purpose of retention. He said that are currently seven deputies short on patrol, but have 3-4 coming out of BLET soon.

D. Health and Human Services Agency (HHS) - Joshua Kennedy, HHS Director.

PG 59 Transportation Operations (20 - 4520)

PG 60 Transportation Administration (20 - 4521)

PG 61 Health Department (20 - 5110)

PG 63 Senior Services (20 - 5169)

PG 64-65 Department of Social Services (DSS) (20 - 5300)

PG 66 Veterans Services (20 - 5820)

Josh Kennedy, HHS Director, said they are not seeking a budget increase this fiscal year. He said due to Medicaid Expansion there will be 3 new positions, however these positions are grant funded and no county dollars will be needed.

3. Requested Fee Changes (Tab #9)

A. Transportation

Josh Kennedy, HHS Director, said that the fares have not been reviewed since 2019. They would like to increase fees to match the operation costs, without going over.

B. Solid Waste

Travis Ballard, Solid Waste Director stated that due to significant increases in contracts in 2024 and monthly fuel surcharges he recommended increasing the annual permit fee from \$80 to \$90, and charge a minimum single trip charge of \$10 per trip/visit.

4. Other Departments or Agencies.

A. Fire and Rescue Advisory Committee (FRAC) - Bobby Arledge, Emergency Management Director.

Bobby Arledge, Emergency Management Director presented the recommendations made by the FRAC Committee which include a 0.015 increase for Columbus Fire Department, a 0.01 increase for Saluda, and a 0.01 increase for Tryon Fire Department. He said the FRAC Committee recommends a 0.035 cent increase for Mill Spring Fire Department. After a detailed discussion it was the consensus of the Board to approve the recommendations as presented with the exception of Mill Spring and Columbus. They agreed to an increase of 0.03 for Mill Spring Fire Department due to their exigent circumstances. They also agreed that Mill Spring should pursue lowering their ISO rating before requesting another increase. For Columbus Fire Department the Board has requested answers to several questions be brought back before them by Mr. Arledge at the June 5, 2023 Budget Work Session.

5. Adjournment

Commissioner Moore moved to adjourn, seconded by Commissioner Overholt
and the motion carried unanimously.
Absent: Yoder

Attest:

POLK COUNTY BOARD OF
COMMISSIONERS

Kristy A Tipton
Clerk to the Board

Tommy W. Melton
Chairman

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: C.

ATTACHMENTS:

Description	Type	Upload Date
Draft 5.15.23 PH & Reg. Meeting Minutes	Cover Memo	5/17/2023

POLK COUNTY BOARD OF COMMISSIONERS
Public Hearing and Regular Meeting
May 15, 2023 - 5:00 PM
R. Jay Foster Hall of Justice - Womack Building Columbus, NC
Columbus, NC
MINUTES

PRESENT: Chairman Melton, Commissioner Beiler, Commissioner Moore, and Commissioner Overholt. Also in attendance were Manager Pittman, Attorney Berg, Clerk to the Board Tipton, media, and citizens. Absent: Vice-Chairman Yoder and Attorney Berg.

1. Public Hearing

A. Call to Order the Public Hearing - Chairman Melton. The purpose of the public hearing was to take public comment on the proposed new road name, T Five Ranch Road. The public hearing was properly advertised in the Tryon Daily Bulletin.

B. Citizen Comments.

There were none.

C. Commissioner Comments.

There were none.

D. Adjourn Public Hearing.

Commissioner Beiler moved to adjourn the Public Hearing, seconded by Commissioner Overholt and the motion carried unanimously.

Absent: Yoder

2. Call to Order the Regular Meeting - Chairman Melton.

3. Invocation - Commissioner Moore.

4. Pledge of Allegiance - Vice-Chairman Yoder.

Commissioner Overholt led the pledge in Vice-Chairman Yoder's absence.

5. Approval of Agenda.

A. Items may be added or removed at this time.

Manager Pittman requested cancellation of the May 16th Budget Work Session be added after Agenda Item #7.

Commissioner Moore moved to approve the agenda as amended, seconded by Commissioner Beiler and the motion carried unanimously.

Absent: Yoder

6. Consent Agenda - Motion to approve the Consent Agenda.

- A. Approval of May 1, 2023 Regular Meeting Minutes.
- B. Approval of May 8, 2023 Special Meeting Minutes.
- C. Tax Refund request in the amount of \$590.00.
- D. Sheriffs Department Monthly Activity Report for April 2023.
- E. Polk County Schools request to move Special Appropriation Funds in the amount of \$299,386 to use for general operations.
- F. Vaya Health Quarterly Financial Reports for the period ending March 31, 2023.

Commissioner Overholt moved to approve the consent agenda, seconded by Commissioner Beiler and the motion carried unanimously.
Absent: Yoder

7. Citizen Comment on Agenda Items.

There were none.

8. Cancellation of the May 16, 2023 Budget Worksession.

Commissioner Overholt moved to cancel the May 16, 2023 Budget Worksession, seconded by Commissioner Beiler and the motion carried unanimously.
Absent: Yoder

9. Field Representative for US Congressman Chuck Edwards - Tommy Laughter.

Mr. Laughter was present to bring special attention to the mobile office of Congressman Chuck Edwards. The mobile office will be located on Ward St. in Columbus on the third Tuesday of every month, from 9 am until 11am and staffed by Mr. Laughter, a case worker, and another field representative.

10. Charters of Freedom - Ronald Lewis.

David Streater and Ron Lewis of Foundation Forward Charters of Freedom, presented a framed copy of the 13th, 14th, 15th, and 24th Civil Rights Amendments to Polk County. Chairman Melton said this will be displayed at various county offices and shared with the schools.

11. YMCA Committee Update and Recommendation - Michael Baughman, Committee Chairman.

Mr. Baughman presented the proposed Capital Campaign Contract with Convergent Nonprofit Solutions. He said the YMCA Development Committee supports the six month contract.

Commissioner Moore moved to approve the Capital Campaign Contract with Convergent Nonprofit Solutions for six months, seconded by Commissioner Overholt and the motion .

Absent: Yoder

Commissioner Beiler moved to appropriate fund balance to transfer to the Capital Project Fund for the YMCA Project in the amount of \$77,023, seconded by Commissioner Moore and the motion .

Absent: Yoder

Commissioner Overholt moved to approve the amended Capital Project Budget Ordinance, seconded by Commissioner Beiler and the motion carried unanimously.

Absent: Yoder

12. Polk County Schools (No County funds being requested) - Brandon Schweitzer, Ed. D., Director of Operations.

Aaron Greene, Polk County Schools Superintendent, introduced Dr. Brandon Schweitzer, Director of Operations. Dr. Schweitzer first presented a Form of Agreement for the Needs Based Public School Capital Fund (NBPSCF) for approval. He said this is a form stating that the rules will be followed for the use of funds to complete the Pre-K expansion project.

Commissioner Overholt moved to approve the Form of Agreement, seconded by Commissioner Beiler and the motion carried unanimously.

Absent: Yoder

He then requested approval of the Annual Report for Tryon Elementary PreK expansion to be submitted to NBPSCF. He said this report outlines the work completed in the FY 22-23 which includes the design, hiring of contractors, and the project schedule.

Commissioner Overholt moved to approve the Annual Report of the Tryon Elementary PreK Expansion to the NBPSCF, seconded by Commissioner Moore and the motion carried unanimously.

Absent: Yoder

Lastly, Dr. Schweitzer requested approval of the application, the request, and to approve the budget of \$177,900 from the NC Education Lottery to repair of the damaged floor at Polk County High School.

Commissioner Beiler moved to approve the project application, approve the request, and approve the budget in the amount of \$177,900 from the NC Education Lottery Public School Building Repair and Renovation, seconded by Commissioner Moore and the motion carried unanimously.

Absent: Yoder

13. New Polk County Road Name - T Five Ranch Road (off Peniel Road in Columbus Township) - Chairman Melton.

Commissioner Moore moved to approve the road name as presented,

seconded by Commissioner Overholt and the motion carried unanimously.
Absent: Yoder

14. Citizen Comments on Non-Agenda Items.

There was one citizen comment on non-agenda items.

15. Chairman and Commissioner Comments.

The Commissioners collectively thanked the public in attendance as well as the Department Heads and staff for their hard work so far during the budget process.

16. Adjournment

Commissioner Overholt moved to adjourn, seconded by Commissioner Beiler and the motion carried unanimously.
Absent: Yoder

Attest:

POLK COUNTY BOARD OF
COMMISSIONERS

Kristy A Tipton
Clerk to the Board

Tommy W. Melton
Chairman

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: E.

ATTACHMENTS:

Description

Type

Upload Date

Tax Refund Request

Cover Memo

5/30/2023

Memorandum

To: Polk County Board of Commissioners

From: Melissa O'Loughlin, Polk County Tax Administrator

Date: 5/31/2023

Re: Refund Request

<u>Taxpayer</u>	<u>Parcel</u>	<u>Amount</u>	<u>Reason</u>
Revis Paula Isham	Vehicle	\$ 196.97	Tag Surrender- Moved out of state
Belcher Johnny Dean	P13-89	\$ 395.00	Overpayment-Written Refund Request
Crisp Roger/Crisp Linda	P126-19	\$1,416.99	Double Payment-Customer paid before bank
Tryon Stables & Cabin LLC	P114-12	\$ 8,450.93	Double Payment-Written Refund Request

TOTAL: \$ 10,459.89

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: F.

ATTACHMENTS:

Description

Type

Upload Date

Pre-Application

Cover Memo

5/31/2023

UNIFIED GRANT APPLICATION

EEO QUESTIONNAIRE

Threshold Requirements: Any applicant, recipient, or sub-recipient is required to comply with program requirements in Chapter III if it meets the following thresholds:

- Employees 100 (+) or more transit-related employees*; and
- Requests or receives capital or operating assistance under Sections 3, 4(i), or 9 of the FTA; assistance under 23 U.S.C. 142(a)(2) or 23 U.S.C. 103(e)(4), or any combination thereof, in excess of \$1 million in the previous Federal fiscal year; or
- Request and receives planning assistance under Sections 8 and/or 9 in excess of \$250,000 in the previous Federal fiscal year.

Transit systems with 50 – 99 employees must keep a plan on file for review at next site visit.

Name of Organization: POLK County Transportation

Organization Type:
Municipality

TrAMS ID: _____ (if applicable)

1. How many employees do you have in your organization? _____
2. How many of those employees are *transit related? _____

*A transit related employee is an employee of an FTA applicant, recipient, or subrecipient who is involved in an aspect of an agency's mass transit operation funded by FTA. For example, a city planner involved in a planning bus route would be counted as part of the recipient's work force, but a city planner involved in land use would not be counted.

**If EEO requirement is not applicable check here ☒, sign below, and submit, otherwise complete remaining questions.

I declare (or certify, verify, or state) that the foregoing is true and correct.

Applicant Name _____

Date 05/24/23

Title _____

UNIFIED GRANT APPLICATION

3. Does your agency submit an EEO Program? _____
If yes, what is the date of your last submission? _____
4. Does your agency submit an Abbreviated EEO Program? _____
If yes, what is the date of your last submission? _____
5. Do you contract out any of your transit services? No
If no, skip to question 7. If yes,
a. What is the name of agency (s)?

b. How many transit employees does the agency have?

c. Does the agency submit an EEO Program/Abbreviated EEO Program to you?

If yes, what is the date of their last EEO/Abbreviated EEO submission?

6. What is the date of your last Triennial Review (If applicable)?

a. Were there any deficiencies? _____
If yes, in what area(s)

b. Are any of the deficiencies still open? _____
If yes, in what area(s)?

7. Has your agency participated in an EEO compliance review? If yes, what is the date of your last EEO compliance review? _____
a. Were there any deficiencies? _____

UNIFIED GRANT APPLICATION

If yes, in what area(s)

b. Are any of the deficiencies still open? _____

If yes, in what area(s)?

I declare (or certify, verify, or state) that the foregoing is true and correct.

Applicant Name _____

Date 05/24/23 _____

Title _____

UNIFIED GRANT APPLICATION

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION INTEGRATED MOBILITY DIVISION

DBE/MBE/WBE/HUB ANTICIPATED VENDOR AWARDS in FY 2025

APPLICANT'S NAME: Polk County Transportation **PERIOD COVERED**
E-MAIL ADDRESS: bcrisp@polknc.org **From:** 07/01/2024
VENDOR NUMBER: ADPRO **To:** 06/30/2025

We expect to utilize the following list of DBE/MBE/WBE/HUB Vendors in FY 2025:

DBE/MBE/WBE/HUB Vendor/Subcontractor's Name	Mailing Address City, State, Zip	ID# from NCDOT Website	Describe Service/ Item to be Purchased	Anticipated Expenditure (\$)
ADPRO	NC HWY 213	59959	Marketing Materials	\$1,000.00
	2881NC HWY 108 E			
				TOTAL

The above list includes the DBE/MBE/WBE/HUB Vendors the applicant expects to utilize in FY 2025. Yes

Signature of Authorized Official

Date

UNIFIED GRANT APPLICATION

TITLE VI PROGRAM REPORT
SECTION 5311, 5310, 5339, Combined Capital, 5307 or State Funds Call for ProjectsLegal Name of Applicant: Polk County Transportation
(Complete either Part A or Part B; and Part C)

Part A – No complaints or Lawsuits Filed

I certify that to the best of my knowledge, **No complaints or lawsuits** alleging discrimination have been filed against
Polk County (*Transit System Name*) during the period **July 1, 2022 through June 30, 2023.**

<u>Signature of Authorized Official</u>	<u>05/24/23</u>
<u>Tommy Melton, Chair of Polk County Board of Commissioners</u>	<u>Date</u>
Type Name and Title of Authorized Official	

Part B – Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against
 (*Transit System Name*) during the period **July 1, 2022 through June 30, 2023.**

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

<u>Signature of Authorized Official</u>	<u> </u>
<u>Tommy Melton, Chair of Polk County Board of Commissioners</u>	<u>Date</u>
Type Name and Title of Authorized Official	

Part C - Title VI Plan

Do you currently have a Title VI Plan: Yes Date of last plan update: 12/06/21

UNIFIED GRANT APPLICATION

FY 2025 DELEGATION OF AUTHORITY

Date: 05/24/23

I Tommy Melton Chair of Polk County Board of Commi

as the designated party for

Polk County

with authority to submit funding applications and enter into contracts with the North Carolina Department of Transportation and execute all agreements and contracts with the NCDOT Integrated Mobility Division, hereby delegate authority to the individual(s) filling the positions as indicated below:

Primary Designee: Marche Pittman, County Manager
Polk County

Reimbursement Requests:	☒ YES
Budget Revisions:	☒ YES
Budget Amendments:	☒ YES
Period of Performance Extensions:	☒ YES
Other	☐ YES

Alternate Designee #1: Joshua Kennedy, HHSA Director
Polk County Health & Human Services Agency

Reimbursement Requests:	☒ YES
Budget Revisions:	☒ YES
Budget Amendments:	☒ YES
Period of Performance Extensions:	☒ YES
Other	☐ YES

Alternate Designee #2: Sandra Hughes, Finance Director
Polk County

Reimbursement Requests:	☒ YES
Budget Revisions:	☒ YES
Budget Amendments:	☒ YES
Period of Performance Extensions:	☒ YES
Other	☐ YES

Signature

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: G.

ATTACHMENTS:

Description	Type	Upload Date
BA DSS	Cover Memo	5/23/2023
Budget Amendment	Cover Memo	5/31/2023
Repayment Agreement	Cover Memo	5/30/2023

Suggested Motion:

Motion to approve the Consent Agenda.

Budget Transfer

POLK COUNTY FINANCE
BUDGET AMENDMENT
DATE: 6/5/2023 BOC Meeting
Department DSS

BATCH #: _____
(For accounting only)

Amendment # : _____ **90**

INCREASE BUDGETED EXPENDITURE

DECREASE BUDGETED EXPENDITURE

<u>GL ACCOUNT #</u>	<u>Description</u>	<u>Amount</u>
20-5300-5000-0	Capital	\$ 70,000

<u>GL ACCOUNT #</u>	<u>Description</u>	<u>Amount</u>
20-5300-1830-0	Health Insurance	\$ (70,000)

\$ 70,000

\$ (70,000)

EXPLANATION: Decrease excess budget from group health insurance for the purchase of
2 vehicles

Any transfer that exceeds \$20,000 between Departments must be approved by the Board

Date approved & entered into the BOC minutes

COUNTY MANAGER

FINANCE OFFICER

Budget Addition

Budget Addition
Amendment # : 25

POLK COUNTY FINANCE
BUDGET AMENDMENT: Addition
DATE: 6/5/2023 BOC Meeting
Dept.: **Grant Fund-Bulldog**

Batch # _____
Line# _____

INCREASE Expenditure

<u>GL ACCOUNT #</u>	<u>Amount</u>
Expenditures	
26-3839-8900	\$ 75,000
Misc. Revenue	

\$ 75,000

INCREASE Revenue

<u>GL ACCOUNT #</u>	<u>Amount</u>
Revenues	
26-4971-6011-1	\$ (75,000)
Bulldog grant	

\$ (75,000)

EXPLANATION: Funds reimbursed back to the County to return to the Department of Commerce
from Bulldog Factory Svc, LLC

Date approved & entered into the BOC minutes

COUNTY MANAGER

FINANCE OFFICER

North Carolina Department of Commerce
Rural Economic Development Division
Rural Grants/Programs

REPAYMENT AGREEMENT

Contract #: 2018-151-3201-2587
Date: March 28, 2023

GRANTEE:

Polk County
PO Box 308
Columbus, NC 28722-0308

Contact: Mr. Marche Pittman

THE DEPARTMENT:

North Carolina Department of Commerce
Rural Economic Development Division
301 North Wilmington Street
4346 Mail Service Center
Raleigh, NC 27699-4346

Project Manager: Hazel Edmond

Project Title: Santanna Tool & Design LLC dba Bulldog Factory Service/Project Wolverine

This Repayment Agreement is hereby entered into by and between the North Carolina Department of Commerce (the "Department") and Polk County (the "Grantee") (referred to collectively as the "Parties"). By this Repayment Agreement, the Grantee will repay funds for Grant # 2018-151-3201-2587, as outlined below.

All terms and conditions of the Repayment Agreement shall remain unaltered and in full force and effect. Please check the appropriate option below.

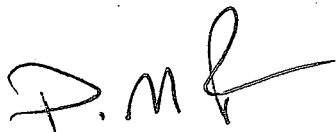
Check One

- ☒ Option 1 - One full payment of \$ 74,999.77 Due by: 7/1/2023
- ☐ Option 2 - Two equal payments of \$ 37,499.88 Due by: 7/1/2023
- \$ 34,499.88 Due by: 7/1/2024

Polk County should make payments to the NC Department of Commerce according to the schedule for the option chosen above.

Polk County should sign the agreement and return a copy via email to rgpreports@nccommerce.com.

GRANTEE:



Signature

D. M. Pittman

Printed Name

Co. Mgr

Title

5/18/23

Date

THE DEPARTMENT:



Signature

Kenny Flowers

Printed Name

Assistant Secretary for Rural Economic Development

Title

3/28/2023

Date

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: 10.

ATTACHMENTS:

Description

Type

Upload Date

Flyer

Cover Memo

5/31/2023



U.S. Department
of Veterans Affairs

Veterans Benefits Live

VA In My Town | WESTERN NORTH CAROLINA

Hosted by Winston-Salem VA Regional Office

PACT Act: If you served in the Vietnam War, Gulf War, or Post 9/11 era or had toxic exposure in service, you may be entitled to VA benefits under a new law that expanded eligibility. Come learn more about filing a claim, and hear VA leadership speak on the Promise to Address Comprehensive Toxics (PACT) Act.

June 14, 2023:

Cherokee County

Tri-County Community
College-Enloe Building
21 Campus Circle
Murphy, NC 28906

June 15, 2023:

Macon County

Macon County Community Bldg
1288 Georgia Road
Franklin, NC 28734

June 16, 2023:

Polk County

Polk County High School
1681 NC-108
Columbus, NC 28722

Events will run from 9 a.m. – 2 p.m. each day

- VA Disability Compensation and Pension claims filing and assistance for Veteran and Widow benefits
- Veteran Readiness and Employment benefits
- VA Life Insurance, Home Loan, and Education information
- VHA Health Care benefits and on-site enrollment
- Social services, including caregiver support and home health care
- Mental health counseling resources
- Homeless, low-income housing and vocational support services
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POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: 11.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Cover Memo	5/31/2023

Suggested Motion:

Motion to approve the resolution in support of a housing study in Polk County.

A resolution in support of a housing study for Polk County

WHEREAS Median home sale prices have increased in Polk County by over 35% during the past four years.

WHEREAS Polk County has the highest share of owner cost burdened households in western North Carolina. Homeowners in Polk County spend more than 30% of their monthly income on their mortgage or homeowners' expenses.

WHEREAS Polk County has the highest median house price in the region outside the Asheville metropolitan statistical area.

WHEREAS The median household income in Polk County is \$55,000 a year.

WHEREAS The average hourly wage for people who rent their homes in Polk County is \$11.18.

WHEREAS The median listed home for sale in Polk County is a price of \$489,000, making it very hard for median income earning families to have access to affordable homeownership.

THEREFORE IT BE RESOLVED by the Polk County Board of Commission that we support a housing study to be conducted by the Foothills Regional Council of Government.

***I hereby certify that this resolution was adopted
by the Polk County Board of Commissioners.***

POLK COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

June 5, 2023 Regular Meeting

Agenda Item#: 12.

ATTACHMENTS:

Description	Type	Upload Date
Interlocal Agreement	Cover Memo	5/30/2023

Suggested Motion:

Motion to approve the interlocal agreement as presented.

**INTERLOCAL AGREEMENT
BETWEEN
CITY OF SALUDA
AND
POLK COUNTY
FOR FIRE SAFETY SERVICES**

THIS INTERLOCAL AGREEMENT (“ILA”) is entered into effective July 1, 2023 by and between Polk County, North Carolina, a political subdivision of the State of North Carolina and body corporate (“County”), and the City of Saluda, a municipal corporation of the State of North Carolina (“City”), collectively “the Parties.” Both Parties are duly organized and operate under and through the laws of the State of North Carolina.

WHEREAS, the International Building Code and the International Fire Code require various inspections of new and existing occupancies and buildings; and

WHEREAS, the County has the statutory authority, competence and desire to undertake certain inspections within the town’s corporate limits; and

WHEREAS, North Carolina law permits governmental entities to enter into agreements to the advantage of each;

NOW, THEREFORE, in consideration of the terms, conditions, and covenants stated herein and the performance to be rendered under this ILA, the Parties agree as follows:

Section 1. Purpose and Authority

The Parties desire to contract with one another for the County to provide fire inspection services within the City’s jurisdiction. The Parties agree that this ILA should be liberally construed to effectuate its purpose.

Section 2. Scope of Agreement

The Parties agree as follows:

A. Fire Inspector Position: The County will employ and supervise an experienced and qualified Fire Inspector as a County employee (“Inspector”). The County will ensure that the Inspector position remains filled for the duration of this ILA.

B. Duties of the Parties:

(1) The County through its Inspector will be responsible for performing fire safety plan reviews and all fire safety inspections, including assistance with fire code compliance and enforcement, within the City’s corporate limits that are required by the International Fire Code as currently in effect and as may be amended, including without limitation inspections of existing occupancies and follow up inspections to ascertain if previously-noted deficiencies have been corrected.

(2) The County shall invoice the City on a quarterly basis for all fire inspection services performed by the Fire Inspector within the Town's jurisdiction during the preceding quarter. The rate charged by the County to the Town shall be Fifty Dollars (\$50.00) per inspection.

(3) The County through its Inspector will provide copies of all inspection reports for all property within the City's jurisdiction. The report must describe all deficiencies. If a deficiency is deemed to be life threatening, the County must immediately notify City.

(4) The City and County will work cooperatively with the Fire Inspector to ensure that all new buildings and structures are inspected prior to the issuance of a Certificate of Occupancy.

(5) The County will ensure the Fire Inspector receives one set of building plans for all new commercial occupancies within the City's corporate limits.

(6) Each Party will ensure that any employee assigned to participate in inspections regularly attends relevant preapplication meetings (both internal and with the applicant) and approved training, and obtains any required certifications prior to engaging in inspection activities.

(7) The County will schedule an annual meeting at which the time the Parties will review any cost increases of the services provided by the County to the City, the number of inspections, the inspection schedule, and the number of plan reviews and inspections conducted in the previous year.

Section 3. Additional Terms and Conditions.

A. Relationship of the Parties: No agent, official, employee, servant, or representative of the City is an officer, employee, agent, servant, or representative of the County for any purpose. No agent, official, employee, servant, or representative of the County is an officer, employee, agent, servant, or representative of the Town for any purpose.

B. Duration, Renewal, and Termination: Unless terminated by a Party in accordance with this section, this ILA will remain in effect for 3 years from July 1, 2023. It will automatically renew upon expiration of the initial 3-year term for an additional 3 years. Auto renewals will continue unless or until either Party terminates the ILA on at least 90 calendar days' prior written notice. Notice must state the grounds for the termination.

C. Indemnification:

(1) To the fullest extent allowed by law, each Party will be solely and entirely responsible for its acts/omissions and for the acts/omissions of its agents, employees, servants, or representatives.

(2) Each Party agrees to defend and indemnify the other Party and its elected or appointed officers, officials, employees, agents, and volunteers from and against all claims, losses, damages, suits, and expenses, including reasonable attorney fees and costs, to the extent

execution of a counterpart original.

I. Administration: This ILA will be jointly administered by the Parties. This ILA does not create any separate legal or administrative entity. However, nothing in this ILA is intended to prevent or otherwise interfere with discussions or decisions that may be made by the Parties during a review of this ILA. Further, the Parties understand and agree that there will be communication between the Parties to effectuate the terms of this ILA.

J. Financing; Budget: This ILA does not contemplate a joint budget.

K. Property Acquisition and Disposition: This ILA does not contemplate the joint acquisition of property by the Parties. At termination, each Party will remain the sole owner of its own property.

L. Applicable Law and Venue: This ILA will be governed by and construed in accordance with the laws of the State of North Carolina. The venue for any court action will be in Polk County. In the event disputes over the terms of this ILA reasonably necessitate the procurement of legal services, each party is responsible for its own attorney fees and costs. The Parties do not waive the right to a jury trial.

M. Nondiscrimination: The Parties agree not to discriminate against any employee or applicant for employment or any other person in the performance of this ILA because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification. The Parties will comply with all federal, state, and local laws and ordinances applicable to the work to be done under this ILA. Violation of this section is a material breach of the ILA and grounds for cancellation, termination, or suspension by the Parties, in whole or in part.

N. Waiver: Failure to insist upon strict compliance with any terms, covenants, or conditions of this ILA is not a waiver of such. A waiver by a Party of any terms or conditions of this ILA is not deemed or construed to be a waiver of any other term or condition, nor is the waiver of any breach or default by a Party under this ILA to be deemed or construed to constitute a waiver of any subsequent breach or default, whether of the same or any other term or condition of this ILA. Any waiver of a breach or default under this ILA must be done in writing and signed by the authorized representatives of the Parties.

O. Files: All files and other documents maintained by a Party relating to this ILA or the services provided pursuant to this ILA belong to that Party. On request, such files will be made available for review by the other Part(ies) through a duly authorized representative during normal business hours.

P. Public Records Requests: Each Party is responsible for timely and adequately responding to requests for records addressed to it under the Public Records Act or other demand for disclosure.

Q. Challenges: Entry into this ILA will not be construed to be a waiver or abandonment of any

defense or claim a Party may have against another.

R. Survival of Certain Provisions. Any term of this ILA that by reasonable implication contemplates continued performance, rights, or compliance beyond its expiration or termination, survives the ILA and continues to be enforceable. Without limiting the generality of this provision, the Parties' obligation to indemnify each other survives for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.

S. Severability. If any term of this ILA is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms is unaffected and, if possible, the rights and obligations of the Parties are to be construed and enforced as if the ILA did not contain that term.

The Effective Date of this Agreement is the 1st day of July, 2023.

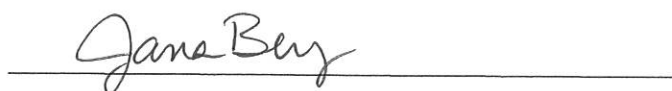
Approved this the ____ day of May, 2023


Tangie Morgan, Mayor

ATTEST


Pam Waters, City Clerk

APPROVED AS TO FORM


Jana Berg, City Attorney

